

**Development Support Services**  
**Quarterly Project Progress Report**  
**1st Quarter (January-March 2016)**

**1. Project Progress**

Expected Project Outputs and indicators including annual targets	Progress - indicator (if any)	PLANNED ACTIVITIES	Quarter				Progress on Activity Result in this Q – Comments by PS & PO	Targeted Expenditure	Actual Expenditure	Reasons-under-expenditure (if any)
			1	2	3	4				
<b>Output 1</b> Enhancing community resilience and capacity building of the state in the area of disaster risk reduction in Andhra Pradesh <i>Baseline: 0</i> <i>Indicators: District, City and Departmental DM Plans</i> <i>SOP for State and District Emergency Centres</i> <i>Targets: 5 DDMP</i> <i>5 CDMP</i> <i>5 Departmental DM Plans</i>		<b>Activity Result 1</b> Identifying and analysis of existing and potential hazards in the state and its likely impact <b>Activity Result 2</b> Identification of selected cities and departments in consultation with state government <b>Activity Result 3.</b> Consultation with stakeholders to identify gaps in existing plans <b>Activity Result 4</b> Updating the district/departmental Disaster Management plans/SOP's with feedback from all stakeholders	x				2,000	554		

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<b>Output 2:</b> Capacity Building of urban local bodies under the CCBP & NULM schemes to make 13 resilient cities in Himachal Pradesh  <i>Baseline 0</i> <i>Indicators Hiring of Technical Consultants</i> <i>Targets 65</i>		<b>Activity Result 1:</b> Identification of the technical positions required in consultation with the state government  <b>Activity Result 2:</b> Develop terms of reference for the identified technical positions  <b>Activity Result 3:</b> Recruitment of professionals for the positions	x				No of technical positions identified and ToRs developed and recruitments process carried out for the vacant positions	75,816	79,091	
<b>Output 3:</b> Enhancing Institutional framework by strengthening State and District Disaster Management Authorities in State of Jharkhand  <i>Baseline 0</i> <i>Indicators Hiring of Technical Experts</i> <i>Targets 16</i>		<b>Activity 1:</b> Develop terms of reference for the identified technical positions  <b>Activity2:</b> Recruitment of Professionals for the mentioned positions					Recruitment of professionals completed  Technical support provided through experts for Disaster Management Planning, Training and Capacity Building of stakeholders, awareness generation of masses in 24 Districts	34,500	31,525	

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<p><b>Output4:</b> Enhancing Disaster resilience at 2 Airports by strengthening of institutional mechanism for Disaster Mitigation, Preparedness and response planning</p> <p><i>Baseline: 0</i> <i>Indicators Airport Disaster Management Plan</i> <i>Targets 2</i></p>		<p><b>Activity 1:</b> Review of Disaster Management plan of airports and preparation of model template</p> <p><b>Activity 2:</b> Revision of disaster management plans of two (2) select airports as per model template</p> <p><b>Activity 3:</b> Develop Integrated Training Module for members of Disaster Management Committee</p> <p><b>Activity 4:</b> Conduct Training for members of Disaster Management Committee of airports</p>					Terms of reference developed and process completed for hiring an individual consultant for Review of Disaster Management plan of airports and preparation of model template	0	138	
<p><b>Output 5</b> Establishment of climate risk management system in Pune District through Hazard Risk and Vulnerability Assessment (HRVA)</p> <p>Baseline 0 Indicators HRVA Study Targets ;1</p>		<p><b>Activity 1:</b> Desk review of various literature and secondary data collection</p> <p><b>Activity 2:</b> Stakeholder identification, consultation and capacity building programmes</p> <p><b>Activity 3:</b> Multi Hazard Mapping and Analysis</p> <p><b>Activity 4:</b> Develop Exposure Database</p> <p><b>Activity 5:</b> Vulnerability Assessment</p> <p><b>Activity 6:</b> Risk Analysis</p> <p><b>Activity 7:</b> The capacity assessment of stakeholders</p> <p><b>Activity 8:</b> Preparation of HRVA Report in consultation with the stakeholders</p>					RFP floated for terms of reference developed for hiring an agency  Inception workshop held at Yashada, Pune	10,000	7,193	

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			1	2	3	4				
<p><b>Output 6:</b> Enhancing Institutional framework by strengthening State and District Disaster Management Authorities in State of Himachal Pradesh</p> <p><i>Baseline 0</i> <i>Indicators</i> <i>Hiring of Technical Experts at District and State Level</i> <i>Targets 28</i></p>		<p><b>Activity 1:</b> Develop terms of reference for the identified technical positions</p> <p><b>Activity 2:</b> Recruitment of the professionals for the mentioned positions</p>	X				-Terms of reference developed for various positions and advertised -Applications shortlisted and interviews held -Selection of professionals completed and offer of appointment made	34,418	15,357	



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			1	2	3	4				
Total							220,326	188,372		

2. Other remarks or issues to be raised by Project Staff and/ or Implementing Agency (150 words only in case of GEF projects)

3. Gender and Inclusion - Report on any specific achievements or challenges on gender equality results in relation to this project

4 Any innovations/ success stories (completed or ones to watch for) that Project Staff wishes to highlight (PO to add comments on the same, if any)

Signature \_\_\_\_\_

Name of NPD \_\_\_\_\_ Date \_\_\_\_\_

PO's Report (To be filled in by UNDP PO Only)

Q1	Q2	Q3	Q4

5. PO's Score on Progress on Project Targets in Quarter (for ERBM)

G (Green) – Achieved, Y (Yellow) – On Track, R (Red) – Not Achieved

6. PO's Analytical Report - Comments on progress in project, and whether the project is on track (Narrative – based on QPR, BTOR, other reports, discussions, etc )

Owing to the budget session of the state assembly, the state governments of Himachal Pradesh and Andhra Pradesh advised to organise some of the consultations and training/awareness activities in the second quarter. As a result, there was shortfall in the actual expenditure. However, other activities carried out as planned. The project progress is on track.

**7. List of project issues/ new risks that the PO wants to ensure are included and addressed in the PSC**

Issues

Risks

**8. Gender and Inclusion - Comments on box 3 above by PO**

**9. Innovations/ success stories - Comments on box 4 above by PO**

NA

**10. List of issues that the PO wants to escalate to Unit Heads/ Senior Management with tentative timelines**

NA

Signed -  Date - \_\_\_\_\_

<sup>For</sup>  
Name of PO - G. PADMANABHAN

9. Action Taken on Escalated Issue